



**CIPRIANI COLLEGE OF LABOUR & CO-OPERATIVE STUDIES
REQUEST FOR INTERNAL EXEMPTIONS
REQUEST FOR BULK CREDIT TRANSFER**

Instruction: Complete the Personal Details section below and the section(s) that applies to you. Submit completed form to the Examinations Unit for processing

Personal Details

Student I.D. #: _____ Programme: _____

Surname: _____ Status: Full-time Part-time

First name: _____ Campus: _____

Contact: Mobile: _____

Home: _____

INTERNAL EXEMPTION

An Internal exemption is given to a course(s) previously done at CCLCS that is offered in the student's current programme.

Instructions: This form must be completed in BLOCK LETTERS. A maximum of four (4) courses per application form is allowed

Internal Exemption Check list

- Completed the course(s) at CCLCS
- Attained grade C and above
- Registered in current academic year

COURSE CODE & TITLE	GRADE
1.	
2.	
3.	
4.	

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Student had previously registered for course: YES NO

Information checked by (initials & signature): _____

Entered by (initials & signature): _____

Verified by: (initials & signature): _____

BULK EXEMPTIONS

This type of exemption is only awarded to students who have completed the Associate level and are pursuing the Bachelors level of the same programme. It is also awarded to students who are progressing through the various levels of the Project Management programme.

NAME OF PROGRAMME	YEAR COMPLETED

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Information checked by (initials & signature): _____

Entered by (initials & signature): _____

Verified by: (initials & signature): _____